



**Australian Government**

Department of Defence

Intelligence and Security - Australasian Information Security Evaluation Program

AI003

# **Australasian Certification Authority**

## **AISEP Interpretation**

<b>AI No.</b>	AI003
<b>AI Version</b>	1.0
<b>Status</b>	FINAL
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<b>Issue Date</b>	06 FEB 2007
<b>Summary</b>	This AISEP Interpretation issues a minor correction against AP1 V3.1 to change the due date for EPS reporting from the 5 <sup>th</sup> to the 8 <sup>th</sup> of each month.
<b>Reference</b>	AISEP Publication No. 1 – Program Policy V3.1. (AP1)

### **Evaluation Requirement**

AISEFs are required to provide monthly progress reports for each current evaluation task in accordance with policy outlined in AISEP Publication No. 1. These monthly Evaluation Progress Statements (EPS) are designed to ensure visibility and early identification of problems, which is essential to achieve the Program's stated mission. Whilst the required content of these reports, and (EPS) templates are provided to AISEFs within AISEP Publication No. 3, AP1 outlines when EPS reports must be delivered.

### **Background**

In the lead up to the release of version 3.1 of the AISEP Publications, the ACA hosted extensive discussions with AISEFs, concentrating on the proposed changes. At the AISEF Controllers Meeting 12 (ACM012) held on 25 September 2006, all stakeholders agreed to change the due date for EPS reporting from the fifth to the eighth day of each calendar month. AISEP Interpretation AI003 rectifies the unintentional omission of this change in the final release of AISEP Publication No 1. Version 3.1 on 29 September 2006.

## Evaluation Guidance

As agreed in ACM012, EPS reports are due on the eighth day of each calendar month. The relevant affected paragraph of AP1 should read:

*198. AISEFs **MUST** ensure that each evaluation team submits a monthly Evaluation Progress Statement to the ACA, reporting the progress of its evaluation task. Evaluation Progress Statement reports are due on the **eighth** day of the calendar month (or the first working day thereafter), with the first report due the month after the task start-up meeting. The ACA will deem the absence of an Evaluation Progress Statement to indicate that no progress has occurred, and progress rules will be applied.*

AISEF Controllers may wish to note AI003 officially endorses the change in timing agreed in ACM012 when submitting monthly EPS reports to the ACA.